

INTREPID

COLLEGE PREP

Opportunity Academy FAMILY HANDBOOK

2026 – 2027 School Year | Updated July 2026

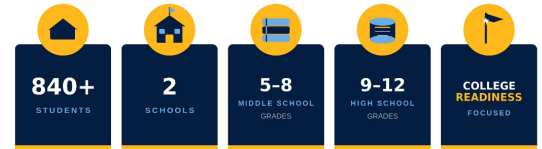
OUR MISSION & CORE VALUES

Mission Statement

INTREPID COLLEGE PREP

Intrepid College Prep is committed to ensuring our students, educators, and families have the opportunity to unlock an unlimited future. By providing rigorous academic instruction and creating powerful relationships amongst our community's members, we ignite passion, seek knowledge, and inspire the bravery needed to have a profound impact in our world.

By the Numbers



OUR CORE VALUES

"These values are not a poster. They are the standard against which we hire, evaluate, recognize, and — when needed — part ways."

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Section 1: Welcome

A note from Principal Randolph:

Dear Opportunity Academy Students and Families,

Welcome to another exciting year at Opportunity Academy! It is truly an honor to serve as your principal, and I am grateful for the opportunity to partner with you as we work together to help every student learn, grow, and thrive.

At Opportunity Academy, we believe that student success is built through strong relationships, high expectations, and a shared commitment between school and home. This handbook has been created to provide clear information about our policies, procedures, and expectations so that together we can create a safe, joyful, and engaging learning environment where every student has the opportunity to reach their full potential.

Our mission is to **Ignite Passion, Seek Knowledge, and Inspire Bravery** in every student. We strive to cultivate a school community where students are challenged academically, supported socially and emotionally, and empowered to discover their unique strengths and talents. Every policy and procedure outlined in this handbook is intended to create the conditions for excellent teaching, meaningful learning, and a positive school experience for all.

Your partnership is one of the most important factors in your child's success. We encourage you to stay engaged by communicating regularly with teachers, monitoring your student's academic progress, attending school events, and celebrating their growth throughout the year. Your presence, ideas, and support make our school community stronger, and we hope you always feel welcomed as a valued member of the Opportunity Academy family.

If you ever have questions, need clarification, or would like additional support, please don't hesitate to contact our main office or reach out to me directly by email. We are here to listen, collaborate, and ensure your family feels informed and supported every step of the way.

Thank you for entrusting us with your child's education. I am excited for all that we will accomplish together this year and look forward to partnering with you to make this an exceptional school year.

With gratitude,

Jacklene Randolph

Principal, Opportunity Academy
jrandolph@intrepidcollegeprep.org

"Ignite Passion. Seek Knowledge. Inspire Bravery."

SCHOOL HOURS & FRONT OFFICE

School Hours

- **Monday - Friday: 8:00 a.m. to 2:58 p.m.**
- **Doors open at 7:45 a.m. Students are considered tardy to school if they arrive after 8:00 a.m.**

Front Office

- **OA Operations Vision**
- We work together to create a school that is safe, welcoming, and clean. We aim to ensure that our OA family members can focus on what matters – their academic and personal growth goals. We invite parents and the community to the table as crucial partners in this vision. We do this through clear and timely communication, seeking regular feedback, and fostering stewardship of shared spaces.
- **Our front office is open from 8:30 a.m. to 2:15 pm Monday through Friday.** We can also be reached by phone at 615-810-8443 and by email at oa@intrepidcollegeprep.org.

SECTION 2: PARTNERING WITH FAMILIES

Language Access and Communication

Intrepid College Prep is committed to ensuring that all families have meaningful access to school information and communication, regardless of their preferred language. In accordance with applicable federal and state laws, language assistance is provided at no cost to families who need them.

Our teachers and staff primarily communicate with families using **TalkingPoints**, a messaging platform that provides automatic translation in multiple languages. Families are encouraged to download the TalkingPoints app and verify that their preferred language is selected. Messages may be sent and received in a family's preferred language and will be translated for school staff.

Families have the right to request language assistance for school communication, including translated written materials and interpreter services for meetings, conferences, and other school related communications. Students who qualify for language related instructional supports or accommodations will receive services in accordance with their Individual Learning Plan (ILP) and other applicable educational requirements. The ILP explains the language support the student needs to:

- Understand lessons and directions
- Take part in classroom conversations and activities
- Read and understand school materials
- Express ideas through speaking and writing
- Show what they have learned
- Continue developing English skills

School staff will provide the supports listed in the student's ILP during daily instruction, classwork, school assessments, and other settings named in the plan. Families will receive information about their child's English development, services, progress, and ILP in a language they understand. Families may ask questions or request a meeting to discuss their child's support.

If you believe language access services are not meeting your family's needs, please reach out to the **Student Life Community Line**.

Family Partnership & Engagement

Definition of engagement; event cadence; campus and network events; report card pick-up expectations; opportunities for feedback, volunteering, and partnership.

SchoolRunner

You can track **your student's grades and other information** by logging into **SchoolRunner**, our student information system. You will receive your login information during Back-to-School Night or during your student's first week. Students can log in to SchoolRunner by clicking on the Google sign in option and using their school email and password (example: `firstname.lastname@intrepidstudents.org`.)

SECTION 3: DAILY SCHOOL EXPERIENCE

Arrival, Dismissal, and Student Release

Parents driving their children to school in the morning or picking them up in the afternoon must remain in the designated car line that goes around the back of the school. **Please do not remain in the parking lot during arrival and dismissal .**

Students arriving late (after 8:00 a.m.) should check in at the front office to receive a tardy pass before going to class.

If you would like to pick up your child early, please come to the front office with your I.D. to sign them out. We do not accept early dismissal of students after the office closes at 2:00 p.m.

If your student normally rides the bus but you wish to pick them up for the day, call us by 2:00pm and we will notify your student of the change through a **transportation change sheet**.

OPPORTUNITY ACADEMY 5432 BELL FORGE LN - ANTIOCH, TN 37013

ARRIVAL: CARS & BUSES



Inclement weather

When weather conditions affect student and staff safety, MNPS may adjust school start and end times, recess schedules, and/or reschedule school events to ensure safe transportation and appropriate use of indoor/outdoor learning spaces. Decisions will be made based on factors such as road conditions, temperature, and local safety guidance, and families will be notified as soon as possible through official communication channels. Please note that there may be times when MNPS will not align with weather-related changes and schedules from other districts or sources; in those situations, MNPS decisions will take priority to ensure consistency and safety for our school community.

Attendance, Truancy & Chronic Absenteeism

Attendance is crucial to students’ success. Students who are in school consistently learn more, achieve higher, and are more likely to graduate high school ready for their next step. We want to help our families and students get to school every day.

Students must attend at least 50% of the scheduled school day to be counted present. Otherwise they will be marked as absent. A note should be submitted to the front office for this to be considered an excused absence. Acceptable reasons for an excused absence include illness, medical visits for the student, family emergencies, and religious holidays.

Students must be in the building by 8:00 AM. **Students who enter the building after 8:00 AM will be counted as tardy to school. If a student is tardy or leaves school early three times, this will be counted as an absence.** You must come into the front office if your student needs to be dismissed early. The names of the adults who are permitted to pick up the student from school must be documented by the school. Without prior notification from the student’s parent or guardian, a student will not be released to an adult whose name is not documented in SchoolRunner. To ensure a safe dismissal, students may not be signed out anytime after 2:15 pm.

Truancy Policy

Per Tennessee law, **a student is considered to be truant after they have at least 10 unexcused absences in a school year.** You will be notified if your student is truant through TalkingPoints and a mailed letter, and a meeting with an administrator will be required. Those who do not improve their attendance after interventions and have over **ten unexcused absences** will be required to attend Metro Nashville Public Schools (MNPS) Truancy Court.

Number of Absences	Details
1 (Daily)	Call home from office manager
3	Intervening phone call with operations team

5	Formal letter sent home from operations team
7	In person meeting with parent • create an attendance plan that child, parent, and student life administrator signs
10	File truancy

Chronic Absenteeism

Regular attendance is essential for student success and ensures students have consistent access to instruction, support, and learning opportunities. Chronic absenteeism occurs when a student misses 10% or more of the school year, regardless of whether absences are excused or unexcused. When students are frequently absent, they may experience learning gaps, missed opportunities, and challenges staying on track academically. The school will partner with families to monitor attendance, address barriers, and provide support to help every student attend school consistently.

Uniform & Dress Code

Families can purchase school uniforms from our vendor, Dress Code, at bit.ly/IntrepidUniforms25. The link can also be accessed through our school website, www.intrepidcollegeprep.org, under the Family Resources tab.

Tops: Students must wear an Intrepid top, such as an Intrepid polo, button-up shirt, or t-shirt. If students choose, they may wear an Intrepid sweatshirt, jacket, or sweater on top of their shirt, but their shirt must be Intrepid branded. Students may wear non-Intrepid outerwear, such as jackets or coats, when arriving in the morning and leaving in the afternoon, but they must take these off when inside the building.

Bottoms: Leggings/ yoga pants and pajama pants are not permitted. Jeans, dress pants, leggings, skirts or khakis are allowed. Sweatpants are allowed because our students may be active in their P.E. classes and field days. Shorts or any rips/holes in pants must be below the fingertips.

Shoes: Students are required to wear closed toed shoes at all times unless students are participating in a school event that requires specific attire. Slides, slippers, sandals, and any other shoe that does not fully cover the toe and heel are not allowed.

Headwear: Religious attire such as hijabs are permitted as well as headwraps. No other headwear is permitted. We recognize that some headwear is worn for cultural reasons and we are creating a safe space in our school community to have conversations surrounding racism and dress codes.

Friday Dress Down Attire: Students will be allowed to dress down every Friday, if their paycheck balance is **110** or greater.. Any students participating in dress down Fridays must remain in school appropriate attire. Clothing shall be free of any writing or pictures that is crude, vulgar, profane, or inappropriate for the school environment. Crop tops and any clothing that exposes the stomach

or cleavage is not permitted. Tops should not have low cut necklines. Clothing should provide adequate coverage and be appropriate for a school setting.

Multiple dress code infractions may result in escalating disciplinary action up to and including in-school suspension.

Meals & Transportation

Breakfast and lunch will be provided free of charge for all students. Free breakfast and lunch is available based on family income through the federal Free and Reduced Lunch (FRL)

Transportation

We offer but cannot guarantee bus transportation for your student. You are only eligible for transportation if you live further than 1.5 miles from the school. Bus assignments will be communicated to families before school starts. If you have any questions, please contact

Bus expectations

Students must ride their assigned bus. Students are expected to demonstrate safe, respectful, and responsible behavior while riding the bus to and from school each day. Students must follow the directions of the bus driver, remain seated while the bus is moving, keep hands and belongings to themselves, and use appropriate language and behavior. Students who engage in unsafe, disruptive, or disrespectful behaviors may receive consequences, including parent/guardian communication, school-based consequences, and the potential loss of bus privileges.

Supplies and Materials

Students are expected to come to school each day prepared with basic items such as pencils and a backpack. Intrepid College Prep provides all required classroom and instructional materials needed for learning. Each year, the school may publish an **optional** School Supply Donation List of additional classroom supplies that families may choose to donate to support classrooms throughout the school year.

Students may be assigned a Chromebook or provided access to classroom Chromebook carts to support classroom instruction.

Chromebook Agreement/ Accountability

Students are expected to use school technology responsibly, safely, and appropriately to support their learning. Students are responsible for taking care of all assigned technology, including Chromebooks, headphones, and other devices, by following school expectations and reporting any damage or issues immediately. If a device is damaged due to misuse or negligence, a repair fee may be charged before a replacement Chromebook or device is provided. The full policy can be found [here](#).

Bathroom & Daily Operations

At OA, we value safe spaces in all areas of the building - including bathrooms. Bathrooms are open at scheduled periods of time for each grade level. Students in grades 6th and 7th who need to access the restroom for an emergency will be escorted. **For the safety and well-being of our**

students, bathrooms are equipped with Triton Sensors which detect smoke, THC and overcrowding.

Cell Phones

OA is a cell phone free school. This means that students will be required to turn off all electronic devices and place them in their backpacks before 8:00 AM. **If a student is found with their electronics after 8:00 AM, an administrator will take the phone and lock it up until a parent is able to come pick it up from school.** If the student has an emergency, they can use the front office phone. If you need to get a hold of your student, please contact the front office at 615-810-8443.

Religious Accommodations

Prayer (Salah) During the School Day

Opportunity Academy (OA) recognizes and respects the religious beliefs and practices of our students. Muslim students who wish to observe their daily **Salah (prayer)** during school hours will be provided with a reasonable opportunity to do so in accordance with school procedures. Students may use a designated quiet space for prayer at the appropriate prayer times, provided it does not create a safety concern or cause a significant disruption to instruction. School staff will work with students to minimize the amount of instructional time missed, and students are expected to return promptly to class after completing their prayers. Families are encouraged to communicate with school administration if they have questions or would like to discuss their child's religious accommodation needs. OA is committed to fostering a respectful and inclusive learning environment where students of all faiths can practice their sincerely held religious beliefs.

SECTION 4: ACADEMICS AND STUDENT SUPPORT

Academic Program

Academic Vision

We believe in the potential of all students to excel academically and personally. Through anti-racist and inclusive instruction, students gain access to unlimited futures. As a community, we hold all students to high expectations and encourage an active role in their educational experience. **We are united in anti-racist practices for all students.**

Opportunity Academy offers the following classes:

- Individualized Intervention- I-ready
 - Reading
 - Math
- English Language Arts
- Reading Extension
- Math
- Science
- Social Studies
- Electives
 - Music
 - Art

- PE

Grading Scale

Letter Grade	Percentage Range
A	90.00%-100%
B	80.00%-89.99%
C	70.00%-79.99%
D	60.00%-69.99%
F	59.99%-0.00%

Evaluations and Supports

At Opportunity Academy (OA), we believe that every student can succeed when provided with the right support. We value our partnership with families and encourage parents to communicate with the school whenever they have concerns about their child's academic, behavioral, communication, or developmental progress.

Communication

Teachers are responsible for updating scholars' grades each week in order to ensure that the information scholars and caregivers access on Schoolrunner is accurate and current. When Schoolrunner is up to date, scholars can make informed decisions about assignments, studying, and retakes. Grades are one indicator of a student's status, but teachers are still responsible for communicating home about academic trends or behaviors that are present in the classroom.

You can track **your student's grades and other information** by logging into **SchoolRunner**, our student information system. You will receive your login information during **Back-to-School Night** or during your student's first week. Students can log in to SchoolRunner by clicking on the Google sign in option and using their school email and password.

Grading Policy Family Guide (2026–2027)

At Intrepid College Prep, we believe grades should accurately reflect what students know and are able to do. Our grading practices are designed to be **fair, consistent, and focused on learning**, while also aligning with Metro Nashville Public Schools' grading policy.

Our goal is to ensure that every grade provides meaningful information about a student's academic progress and helps students continue to grow.

Our Three Grading Beliefs

1. Grades Reflect Academic Learning

Grades should communicate a student's understanding of grade-level standards and content—not behaviors such as participation, effort, attendance, or late work.

2. Grades Are Based on Evidence of Learning

Students earn grades by demonstrating what they know and can do through classwork, quizzes, projects, presentations, tests, and other academic assessments.

3. Grades Are Clear and Support Growth

Families and students should always have a clear understanding of academic progress. Students will receive regular feedback and opportunities to improve their understanding of content.

How Grades Are Calculated

Students earn grades in two categories:

Category Weights	
Category	Weight
Daily Achievement Grades	10%
Cumulative Achievement Grades	90%

Daily Achievement (10%)

These assignments measure a student's understanding of daily learning objectives and may include:

- Exit tickets
- Practice assignments
- Homework checks
- Classroom activities

These grades are based on the **quality and accuracy** of student work—not simply completion.

Cumulative Achievement (90%)

These assignments measure learning over time and may include:

- Quizzes
- Unit tests
- Essays
- Projects
- Presentations
- Performance tasks

Because these assessments demonstrate long-term mastery, they make up the majority of a student's grade.

Opportunities to Improve Learning

Learning takes time, and students often improve after receiving feedback.

Students who do not initially demonstrate mastery on a cumulative assessment will have structured opportunities to reassess their learning according to school guidelines.

When a reassessment is completed, the **highest score earned** will be recorded.

Homework

Homework is assigned to help students prepare for learning and strengthen important skills.

Homework supports success in class but is intended as practice. Teachers may include homework performance within Daily Achievement grades when it measures student understanding.

Late and Missing Work

We want grades to reflect learning—not simply whether an assignment was submitted on time.

- Students are encouraged to complete and submit missing work before quarterly deadlines.
- Work submitted by the published deadline will be graded without a late penalty.
- After the quarterly deadline, missing assignments that have not been submitted will receive a zero in accordance with Tennessee law.

Teachers and advisors will communicate these deadlines throughout the year.

Absences

If a student is absent, teachers will provide access to missed learning materials.

Students will have opportunities to complete missed cumulative assessments and assignments according to school procedures.

Academic Integrity

We expect every student to complete their own work honestly.

Cheating, plagiarism, or submitting work created by others (including artificial intelligence without permission) does not accurately demonstrate student learning and may result in academic and school-based consequences.

Artificial Intelligence (AI)

We are privileged to teach students the ethical and effective use of AI to enhance learning. As AI tools evolve, we will maintain accountability in assessments and computer use. We are committed to protecting personal information to ensure the security of student and staff data, while also taking steps to help protect the environment from the impact of AI. If misuse is suspected, teachers may request verbal explanations of student work. *Always check with your instructor*

before using AI for coursework; teachers will clearly indicate when AI is allowed, limited, or not permitted.

Students may not use AI to:

- Fully write essays or answers and turn them in as their own.
- Generate code or work that they don't understand or can't explain.
- Bypass learning (e.g., asking AI for a full project, quiz answers, or math solutions with no effort to learn the content).
- Replace required handwritten or original work (if explicitly asked for).
- AI should not be used as a shortcut to rush through assignments.

Grade Transparency

Teachers update grades regularly throughout the school year so students and families can monitor progress in Schoolrunner.

If a student is at risk of failing a class, families will be contacted so we can partner together to provide support before the grading period ends.

Our Commitment to Equity

Our grading practices are inspired by the principles outlined in *Grading for Equity* by Joe Feldman and are designed to ensure that grades communicate academic achievement as accurately as possible.

By focusing grades on learning rather than behavior or circumstances, we strive to create a system that is fair, transparent, and supportive of every student's success.

We believe every student can grow, every student deserves opportunities to demonstrate learning, and every family deserves clear information about their child's academic progress.

Together, we can support every student in reaching their fullest potential.

Student Support Services

Requesting RTI (Response to Intervention) Support

If you believe your child is struggling academically or behaviorally, you may request additional school-based interventions through our **Response to Intervention (RTI)** process.

RTI is a structured system of providing increasingly intensive instructional and behavioral supports before or alongside other services. Students receiving RTI support continue to participate in general education while receiving targeted interventions based on their individual needs.

Parents may request an RTI review by:

- Contacting their child's teacher to discuss concerns.
- Reaching out to the school counselor, or administrator.
- Requesting a meeting to review academic or behavioral concerns.
- Providing any outside evaluations or information that may help the team understand the student's needs.

Following the request, the school team will review available data, discuss concerns with the family, and determine appropriate intervention support. Parents will receive updates regarding their child's progress throughout the intervention process.

Requesting a Special Education Evaluation (IEP Evaluation)

If you believe your child may have a disability that affects their educational performance, you have the right to request a comprehensive special education evaluation at any time.

A parent may submit a written request for an evaluation to the school principal, special education department, or case manager.

After receiving your request, the school will:

1. Review available academic, behavioral, attendance, and intervention data.
2. Meet with you to discuss your concerns and gather additional information.
3. Determine whether a comprehensive evaluation is appropriate under federal and state special education guidelines.
4. Obtain your written consent before any formal evaluation is conducted.

An evaluation may include assessments in areas such as:

- Academic achievement
- Cognitive abilities
- Speech and language
- Social-emotional functioning
- Adaptive behavior
- Motor skills
- Health or other suspected areas of disability

Following the evaluation, an eligibility team—including parents—will meet to review the results and determine whether the student qualifies for special education services under the Individuals with Disabilities Education Act (IDEA). If a student is found eligible, the team will develop an **Individualized Education Program (IEP)** that outlines the student's goals, services, accommodations, and supports.

Evaluations and supports

At Opportunity Academy (OA), we believe that every student can succeed when provided with the right support. We value our partnership with families and encourage parents to communicate with the school whenever they have concerns about their child's academic, behavioral, communication, or developmental progress.

Parents Are Important Members of the Team

Parents are valued partners throughout both the RTI and special education processes. We encourage families to:

- Share questions and concerns early.
- Participate in meetings and decision-making.
- Review intervention and evaluation results.
- Communicate regularly with teachers and school staff.
- Provide information about their child's strengths, interests, and learning needs.

Our goal is to work collaboratively with families to ensure every student receives the support they need to achieve academic success.

Informed Consent for School Counseling

Dear Parent/Guardian,

The Intrepid Counseling Team supports students by helping them build on their strengths, develop healthy coping skills, and succeed academically, socially, and emotionally. Our work is trauma-informed and focuses on identity development, goal setting, emotional regulation, problem solving, and healthy coping strategies.

Our goal is to help students develop lifelong skills that support their success throughout their educational journey and beyond. The counseling team consists of licensed and qualified mental health professionals with diverse training and experience in supporting students' social, emotional, behavioral, and mental health needs within the school setting.

School Counseling Services

School counseling is a short-term, school-based support service designed to help students address social, emotional, behavioral, and academic concerns that may affect their success in school. Counseling services are collaborative and may include working with students individually, in small groups, and in consultation with families and school staff to support student well-being and educational success.

Written parent or guardian permission is required before ongoing school counseling services are provided.

School counseling services may include:

- Intake assessments
- Individual counseling
- Small group counseling
- Crisis intervention during school hours when a counselor is available
- Consultation with teachers, administrators, and other appropriate school staff
- Referrals to community agencies or outside mental health providers, when appropriate

School counseling services are designed to support students within the educational setting. These services are not a replacement for outpatient therapy, psychiatric care, psychological evaluations, medication management, long-term mental health treatment, or case management. Families are responsible for determining whether additional services outside of school are appropriate for their student.

Privacy, Confidentiality, and Mandatory Reporting

Confidentiality is an important part of the counseling relationship. It helps build trust between students and counselors and encourages students to speak openly during counseling sessions. Information shared during counseling is generally kept private.

However, confidentiality has important legal and ethical limits. Many school employees, including school counselors, have legal responsibilities as mandated reporters under Tennessee law. A mandated reporter is an individual whose professional role requires them to report suspected child abuse or neglect to the appropriate authorities when there is reasonable cause to believe it may have occurred. This legal duty exists to help protect children and cannot be waived by a student, parent, or guardian.

Being a mandated reporter does not mean an employee provides counseling or mental health services. Rather, it is a legal responsibility that applies to certain professionals and school personnel under Tennessee law.

In addition to mandatory reporting requirements, there are situations in which a school counselor may be legally or ethically required to break confidentiality when necessary to protect the health, safety, or welfare of a student or others, comply with applicable laws, or support a student's educational program. Breaking confidentiality is not done lightly and occurs only when required to meet legal, ethical, or safety obligations. Information is shared only with individuals who have a legitimate educational or legal need to know.

Confidentiality may need to be broken under the following circumstances:

1. A student expresses thoughts of harming themselves
2. A student makes a credible threat to seriously harm another person
3. There is reasonable suspicion that a student has experienced abuse or neglect
4. A student reports harassment, intimidation, or bullying
5. A student is found in possession of drugs, alcohol, or weapons
6. A student is suspected of being under the influence of drugs or alcohol while at school
7. Any situation in which disclosure is necessary to protect the health, safety, or welfare of the student or others, or as otherwise required by law

Whenever appropriate and safe to do so, counselors will inform the student before breaking confidentiality and explain why confidential information must be shared. There may be situations in which prior notification is not possible due to immediate safety concerns or legal requirements.

If confidential information needs to be shared with individuals outside the school, such as a community therapist, psychiatrist, physician, social worker, or another outside provider, a parent or guardian must complete and sign a separate Release of Information form before communication can occur, unless disclosure is otherwise required or permitted by law.

Counselors may also share limited information with teachers, administrators, or other school personnel who have a legitimate educational interest in supporting the student. Only the information necessary to support the student's safety, well-being, or educational success will be shared.

Counseling sessions will not be audio or video recorded.

Parent Rights

Parents and guardians have the right to:

- Ask questions about school counseling services and the counseling process

- Receive information about counseling methods and approaches used with their student
- Discuss concerns with the school counselor
- Provide or decline consent for school counseling services
- Withdraw consent for ongoing counseling services at any time by providing written notice to the school
- Request information about community mental health resources
- Request language assistance, including translated documents or an interpreter, to help understand counseling services and make informed decisions

If a student experiences a mental health emergency outside the scope of school counseling services, families should seek immediate assistance by going to the nearest hospital emergency department or contacting emergency services.

If you believe someone is in immediate danger, call **911**.

For mental health emergencies or suicidal thoughts, call or text **988**, the Suicide & Crisis Lifeline.

Additional resources: [PDF 25-26 ICP Community Resource Guide.pdf](#)

SECTION 5: STUDENT LIFE & CULTURE

Student Life Student Life Vision Student behavior

At OA, we strive to provide clear expectations for students and families in order to foster a safe and consistent learning environment. The Reflect and Restore Room (R & R room) is a space for students to reflect on the behavior that caused the referral and to discuss ways to repair the relationship with the teacher or other student. This year, all grade levels will adhere to the same consequence system as laid out below:

What	Details
Deductions (Reminders)	• Will be given throughout the school day by staff for minor disruptions such as: ○ Off task behavior ○ Falling asleep in class ○ Talking while the teacher is talking

Referral- Student sent to R and R Room + Staff Call/text home	• 3 deductions during 1 class period = referral • 1 Major Disruption= referral ◦ Cell Phone out (phone will be taken by admin and locked up until a parent can come to pick up the phone) ◦ Swearing at another student ◦ Horseplay, throwing objects across the room ◦ Complete refusal or defiance to meet expectations ◦ Skipping class ◦ Eloping(leaving class with out permission)
Lunch/ Recess Detention + Staff Call/text home	• 2 Referrals in a quarter • Egregious comments/ Drawings • Cyberbullying
Parent in Class	• 3 referrals in a quarter • Student cannot return to school until parent/family sits with student for a class period
Out of School Suspension	• 5 referrals in a quarter • Egregious behavior or breach of culture • Re entry meeting with student and parent at the end of suspension required
Behavior Contract	• 4 referrals in a quarter

Selling/Distributing items

Students are not permitted to sell snacks, drinks, or other goods on school property because it distracts from learning, violates our food service agreement with SLA, and creates liability concerns with unregulated items. Any unauthorized selling will result in confiscation of items and disciplinary action.

Safety and Security

The safety and well-being of our students and staff is our highest priority. Intrepid College Prep maintains a comprehensive approach to campus safety through secure facilities, proactive planning, and strong partnerships with families and emergency responders. All staff are trained on safety procedures and are expected to uphold these expectations consistently.

Campus Access & Visitor Screening

To help ensure a safe learning environment, all visitors must enter through the main office, present a valid government-issued ID, and complete a Raptor Visitor Management screening before entering the

building. Approved visitors will receive a visitor badge that must be worn and visible at all times while on campus.

All staff members are required to wear school-issued identification while on campus so students, families, and visitors can easily identify authorized personnel.

Emergency Preparedness

Intrepid conducts all emergency drills required by Metro Nashville Public Schools and the State of Tennessee, including fire, severe weather, lockdown, evacuation, and other emergency response drills. These drills help students and staff respond quickly and safely should an emergency occur.

In the event of an emergency, families will receive communication through the school's designated communication systems as soon as it is appropriate to do so.

Campus Safety Procedures

To maintain a safe learning environment, Intrepid utilizes a variety of safety measures, including:

- Secure building access during the school day
- Staff supervision throughout campus
- Visitor identification procedures
- Clearly defined emergency response protocols
- Collaboration with local emergency responders when necessary

Vape & Smoke Detection

To promote student health and safety, vape and smoke detectors are installed in student restrooms. These devices allow staff to respond quickly to incidents involving vaping or smoking and help maintain a safe, healthy campus environment.

Mandatory Reporting

All Intrepid employees are mandatory reporters under Tennessee law. If a staff member suspects child abuse, neglect, or another situation that may place a student at risk, they are legally required to report their concerns to the appropriate authorities.

Threat Assessment & Safety Concerns

Any threat to student or staff safety is taken seriously. Reports of threats, weapons, violence, or other concerning behaviors are investigated promptly and may involve school administration, district personnel, law enforcement, or other agencies as appropriate.

Students and families are encouraged to report safety concerns immediately to a staff member or school administrator.

Thank you for partnering with Opportunity Academy.

We believe every student succeeds best when families and schools work together. Thank you for trusting us with your child's education. We look forward to an outstanding school year and encourage you to reach out whenever you have questions or need support.

We're glad you're part of the OA family!

SECTION 6: CONSENT FORMS

Parent/Guardian Consent

Student's Name: _____

I, _____, am the legal parent or guardian of
_____.

I have read and understand the information provided in this School Counseling Informed Consent. I have had the opportunity to ask questions and receive answers regarding the counseling services available to my student.

Please check one:

☐ **I give permission** for my student to participate in individual and/or group counseling services while attending school. I understand that I may withdraw my consent at any time by submitting a signed and dated written request to discontinue counseling services.

☐ **I do not give permission** for my student to participate in school counseling services at this time. I understand that I may request counseling services in the future if needed.

Parent/Guardian Signature: _____

Date: _____

Daytime Phone: _____

Cell Phone: _____

ACKNOWLEDGEMENT

ACKNOWLEDGMENT OF RECEIPT

I acknowledge that I have received and reviewed the [SCHOOL NAME] Family Handbook for the [SCHOOL YEAR] school year. I understand that it is my responsibility to read and understand the policies and expectations outlined in this handbook.

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____

Student Name (Print): _____

Date: _____